



2022 Group Rental Policies

CAMP HOPE

12800 Roper Road

Battle Ground, WA 98604

The following policies and procedures apply to groups and organizations using Camp Hope, effective February 1, 2022:

GROUP INSURANCE FOR ORGANIZATIONS

- a. Insurance is required for organizations sponsoring an event.
- b. Certificate of Insurance listing Camp Hope as a beneficiary is required 30 days prior to arrival date.
- c. Send a valid COI as an attachment to an email with Subject Line: COI for (name of organizations) to camphope@camphope-wa.org or
- d. Copy of COI may also be sent via postal mail to: Camp Hope PO Box 2464 Battle Ground, WA 98604

2. DAMAGE AND CLEANING DEPOSIT:

- a. A damage and cleaning deposit will be required for each overnight rental agreement. The deposit is fully refundable if final inspection reveals no damages or excessive wear and tear and clean cabins and bathrooms.
- b. Cleaning of bathrooms, showers, sinks and pit toilets are the responsibility of the renter.
- c. Toilet paper, hand soap and paper towels are provided by Camp Hope and are available in each toilet area for restocking by guests.
- d. Guests who leave the facilities dirty will lose all or part of their damage and cleaning deposit.
- e. Final cleaning and sanitation will be completed by Camp Hope prior to the next guest.
- f. The following fees apply: 20 % of total facility rental fees.

3. PAYMENTS

- a. DEPOSIT: A deposit of 20% of the total rental facility fee is required to make a reservation.
- b. CANCELLATION: the deposit is fully refundable if Camp Hope is notified in writing **90** days prior to check-in.
- c. FINAL PAYMENT IS DUE AT CHECK-IN. Check or credit card is accepted through our website.

4. GARBAGE AND RECYCLING

- a. A dumpster is available near the camp office. All trash must be removed from all rented areas and moved to the dumpster. Large groups with extra dumpster loads may be charged extra disposal fees.
- b. Recycling is currently not collected at Camp Hope.

5. COVERED DINING PATIO WITH SINK

- a. Camp Hope has a large concrete pad covered with a vinyl canopy for outdoor dining. Tables and chairs are included in the daily fee for seating up to 98 people.
- b. The dining patio is adjacent to the bath house and is equipped as follows:
 - i. A stainless-steel counter with 3 sinks, including an overhead dish-washing sprayer
 - ii. Two (2) full size refrigerators with bottom drawer freezer space
 - iii. A small chest freezer in the electrical room of the bath house

6. WHY ARE THE SPIGOTS MARKED NON-POTABLE?

You are advised to bring your own bottled drinking water. The well water at Camp Hope is tested by an outside lab and complies with safe drinking water for residential use. Our caretakers live here and use it daily. However, the water system does not meet Washington State Department of Health requirements for a public facility. Clark County Public Health has required that all water spigots be marked as non-potable and the water not be used as public potable water. The latest water quality report is available in the camp office. The project to upgrade the water system is estimated for completion by December 2022.

7. FIRE SAFETY

- a. FIREWORKS are PROHIBITED at ALL TIMES.
- b. Campfires are allowed in fire pits only. A fire extinguisher is provided and shall remain within 25 feet of each fire pit. Free firewood is usually available based on the efforts of local volunteers.
- c. If Clark County or WA State prohibit open fires, guests may only use portable propane fire pits.
- d. In the event of a fire ban, only propane cook stoves or charcoal are permitted.
- e. Smoke detectors and fire extinguishers are installed in each cabin. Tampering with either is prohibited.
- f. A garden hose is attached to the wall and a spigot is located behind each covered shelter.

8. TRAFFIC CONTROL

- a. Roper Road is a narrow, one-way gravel road off State Route 503 north of Battle Ground, WA. Speed Limit is 15 mph.
- b. Traffic control is not provided by Camp Hope. Staggered drop off/pick-up times for large groups are recommended. Walkie talkies are available in the camp office to coordinate traffic flow.
- c. Drivers shall maintain 10 MPH throughout the campground.
- d. Follow road direction signs; many roads are one-way on the camp.

9. MEDICAL EMERGENCIES

- a. A landline phone is available in the camp office for emergencies. Cell phone coverage is sporadic on the grounds of Camp Hope.
- b. No nurses or medical facilities are on site. Large groups are recommended to acquire a nurse during camp to manage injuries and camper medications.
- c. Basic first aid supplies and AED are provided in the bathhouse.
- d. NO LIFEGUARD ON DUTY: All minors under age 16 must be supervised by an adult at the river.
- e. Call 911 for emergencies.

10. PROHIBITED ITEMS

- a. Alcohol, marijuana, and street drugs are NOT permitted on the property.
- b. Firearms are NOT permitted on the property.
- c. Water balloon fights are NOT permitted.
- d. Swimming pools are NOT permitted.
- e. Guests may be required to leave immediately if this policy is violated.

11. PETS AND HORSES

- a. Pets must always be leashed. Horses must be tied off when not ridden.
- b. It is the responsibility of pet owners to clean up after their pets and horses.
- c. A pet waiver form must be signed and submitted to the Camp Hope office upon arrival at the facility. The pet waiver may be found on the website.
- d. Guests may be required to leave if this policy is violated.

12. SECURITY

- a. Camp Hope has a gate that may be locked with permission and coordination of the caretaker. Please indicate your need on your application.
- b. Camp Hope has an on-site caretaker, but groups are advised to provide their own security watches.
- c. If you have questions or concerns you may contact the caretaker during your stay.

13. CAMP Etiquette:

- a. Quiet Hours are 10:00 pm - 8:00 am. Groups with live bands or loudspeakers must finish by 10 pm.
- b. When renting a single pod your group will have sole access to the rented pod area but must share the central bath house. The dining patio and kitchen sink will be shared with other campers unless it has been rented.
- c. If sharing the facility with other groups, advise your group to be respectful of guests in other camping pods. Do not walk through the pods or campsites of others.
- d. Drive slowly and don't make dust on Roper Road and within the camp.

14. Overnight Check-In/Check-Out

- a. CHECK-IN is 3:00 pm for overnight guests unless Early Check-in, 11:30 am, has been reserved.
- b. CHECK-OUT is 11:00 am unless late check-out, 2:30 pm, has been reserved.
- c. All cabins must be cleaned and emptied by 11:00 am to allow for final inspection and camp sanitation.
- d. Early CHECK-IN or CHECK-OUT applies *only* to Stage Area and Dining Patio.
- e. Early Check-in and Late Check-out must be requested in advance and will be charged a fee per the current Facility Rental Fees.
- f. Prior to check-out camp users must:
 - i. move all garbage to the dumpster near the office
 - ii. remove all personal property from cabins and common areas
 - iii. sweep all cabin floors and bunks
 - iv. wipe down sinks, counter tops and toilet seats
 - v. hose down the showers and floors
 - vi. clean out the refrigerators and freezers
 - vii. clean all camp grills or roasters used
 - viii. report any damage
 - ix. Report final numbers of guests
- d. FINAL NUMBERS are due at check-out including numbers of children (<age 12), youth (ages13-17) and adults. Place your form in the drop box outside the office.
- g. Camp Hope is not responsible for any lost or stolen items. Lost and Found items may be available at the camp office for 2 weeks after departure, no guarantees.
- h. Do NOT leave any food behind for others. Extra food may be taken to the North County Food Bank located in Battle Ground.

16. **CANCELLATIONS:** This contract may be terminated, and the deposit fully refunded if Camp Hope is notified in writing **90** days prior to check-in. Email camphope@camphope-wa.org.