



2021-22 Group Rental Policies

CAMP HOPE
12800 Roper Road
Battle Ground, WA 98604

The following policies and procedures apply to individuals, groups and organizations using Camp Hope, effective October 1, 2021:

1. INSURANCE

- a. Certificate of insurance listing Camp Hope as a beneficiary is required 30 days prior to arrival date.
- b. Send a valid COI as an attachment to an email with Subject Line: COI for (name of organizations) to camphope@camphope-wa.org or
- c. Copy of COI may also be sent via postal mail to: Camp Hope PO Box 2464 Battle Ground, WA 98604

2. DAMAGE AND CLEANING DEPOSIT:

- a. A damage and cleaning deposit will be required for each overnight rental agreement. The deposit is fully refundable if final inspection reveals no damages or excessive wear and tear and cleaned cabins and bathrooms.
- b. Cleaning of bathrooms, showers, sinks and pit toilets are the responsibility of the renter during their stay.
- c. Toilet paper, hand soap and paper towels are provided by Camp Hope and are available in each toilet area for restocking by guests.
- d. Guests who leave the facilities dirty will lose all or part of their damage and cleaning deposit.
- e. final cleaning and sanitation will be completed by Camp Hope prior to the next guest.
- f. The following fees apply: 20 % of total facility rental fees due.

3. Payments

- a. A non-refundable deposit of 20% of the total rental facility fee is required to secure a reservation.
- b. Within 30 days of the reservation start date the reservation must be confirmed with a NON-REFUNDABLE DEPOSIT of 50% of the total facility rental fee.
- c. FINAL PAYMENT IS DUE AT CHECK-IN. Check or credit card is accepted, or through our website.

4. GARBAGE AND RECYCLING

- a. A dumpster is available near the camp office. All trash must be removed from all rented areas and moved to the dumpster. Large groups with extra dumpster loads may be charged extra disposal fees.
- b. Recycling is currently not collected at Camp Hope.

5. COVERED DINING PATIO WITH SINK

- a. Camp Hope has a large concrete pad covered with a vinyl canopy for outdoor dining. Tables and chairs are included in the daily fee for seating up to 98 people.
- b. The dining patio is adjacent to the bath house and is equipped as follows:
 - i. A stainless steel counter with 3 sinks, including an overhead dish-washing sprayer
 - ii. Two (2) full size refrigerators with bottom drawer freezer space
 - iii. A small chest freezer in the electrical room of the bath house

- iv. Hot water is provided for showers and the sinks.

6. POTABLE WATER

The well water at Camp Hope is tested by an outside lab monthly and complies with safe drinking water requirements. The County has issued requirements for upgrading our old water system to comply with Class A public water systems and has required that all water spigots be marked as non-potable until it has been upgraded. The latest water quality report is always available in the Camp office. If you would like to donate to our well tank upgrade project, visit our website.

7. FIRE SAFETY

- a. FIREWORKS are PROHIBITED at ALL TIMES.
- b. Campfires are allowed in fire pits only. A fire extinguisher is provided and shall remain within 25 feet of each fire pit. Firewood is available at every fire pit based on the efforts of local volunteers.
- c. If Clark County or WA State prohibit open fires, renters may use only portable propane fire bowls.
- d. In the event of a fire ban, only propane cook stoves are permitted.
- e. Smoke detectors and fire extinguishers are installed in each cabin. Tampering with either is prohibited.
- f. A garden hose is attached to the wall and a spigot behind each covered shelter.

8. TRAFFIC CONTROL

- a. Roper Road is a narrow, one-way gravel road off State Route 503 north of Battle Ground, WA. Speed Limit is 15 mph.
- b. Traffic control is not provided by Camp Hope. Staggered drop off/pick-up times for large groups are recommended. Walkie talkies are available in the camp office to coordinate traffic flow.
- c. Drivers shall maintain 10 MPH at all times throughout the campground.
- d. Follow road direction signs; many roads are one-way on the camp.

9. MEDICAL EMERGENCIES

- a. A landline phone is available in the camp office and the caretaker home for emergencies. Cell phone coverage is sporadic on the grounds of Camp Hope.
- b. No nurses or medical facilities are on site. Large groups are recommended to acquire a nurse during camp to manage injuries and camper medications.
- c. Basic first aid supplies and AED are provided in the bathhouse.
- d. NO LIFEGUARD ON DUTY: All minors under age 16 must be supervised by an adult when at the river.
- e. Call 911 if necessary.

10. PROHIBITED ITEMS

- a. Water balloons are not permitted. Water guns and slip-n-slides are highly encouraged.
- b. Alcohol, marijuana and street drugs are prohibited on the property.
- c. No firearms are permitted on the property.
- c. Guests may be required to leave immediately if this policy is violated.

11. PETS

- a. Pets must be leashed at all times. It is the responsibility of pet owners to clean up after their pets.
- b. A pet waiver form must be signed and submitted to the Camp Hope office upon arrival at the facility. The pet waiver may be found on the website.

- c. Guests may be required to leave if this policy is violated.

12. SECURITY

- a. Camp Hope has a gate that may be locked with permission and coordination of the Director. Please indicate your need on your application.
- b. Camp Hope has an on-site caretaker but groups are advised to provide their own security watches.
- c. If you have questions or concerns you may contact the caretaker during your stay.

13. CAMP Etiquette:

- a. Quiet Hours are 10:00 pm - 8:00 am. Groups with live bands or loud speakers must finish by 10 pm.
- b. When renting a single pod your group will have sole access to the rented pod area but must share the central bath house. The dining patio and kitchen sink will be shared with other campers unless it has been rented.
- c. If sharing the facility with other groups, advise your group to be respectful of guests in other camping pods. Do not walk through the pods or campsites of others.
- d. Drive slowly and don't make dust on Roper Road and within the camp.

14. Overnight Check-In/Check-Out

- a. CHECK-IN is 3:00 pm for overnight guests unless Early Check-in, 11:30 am, has been reserved.
- b. CHECK-OUT is 11:00 am. unless late check-out, 2:30 pm, has been reserved.
- c. Early CHECK-IN or CHECK-OUT to fields, stage area and dining patio must be requested in advance and will be charged a fee per the current Facility Rental Fees.
- d. Prior to check-out camp users must:
 - i. move all garbage to the dumpster near the office,
 - ii. remove all personal property from cabins and common areas
 - iii. sweep all cabin floors and bunks
 - iv. wipe down sinks, counter tops and toilet seats
 - v. hose down the showers and floors
 - vi. clean out the refrigerators and freezers
 - vii. Clean all grills or roasters used
 - viii. report any damage.
- e. Camp Hope is not responsible for any lost or stolen items. Lost and Found items may be available at the camp office for 2 weeks after departure, no guarantees.
- f. Do NOT leave any food behind for others. Extra food may be taken to the North County Food Bank located in Battle Ground.

15. Day Use

- a. Availability of common areas for day use is subject to use by overnight guests. During peak season day use may not be reserved until 30 days prior.
- b. Overnight guests are not subject to day use fees except on their arrival or departure date if they check-in early or check-out late per prior written agreement.